

PRINT, RUN, TICK · FOR THE 10 SEPTEMBER REHEARSAL AND ANY CHECK BEFORE GOING LIVE

THE DRY RUN, TICK BY TICK.

One person plays customer, operator and auditor; forty-five minutes covers everything. Run it in order: each section proves the one after it. If any box will not tick, stop and flag it before moving on.

01 · THE DOORS

5 MIN · PHONE IN HAND

- ☐ fittingroom.noregrets.tattoo loads with the padlock; the page reads correctly on a phone.
- ☐ /book bounces straight to "The Fitting Room · Preview session" schedule, slots visible.
- ☐ ops.nora.tattoo loads; the curtain asks its question and the word unlocks it; the library opens.
- ☐ In the code generator, generate a batch: **Send to Sheet** wakes up. Do not send; this is only the wiring check.

02 · THE PAPER TRAIL

10 MIN · ONE FAKE CUSTOMER

- ☐ The form opens in a **private window with no Google login asked**. Submit a test: obviously fake name, plausible email and mobile.
- ☐ The submission lands in the register's **Form Responses** tab within moments.
- ☐ Create the **PARTICIPANTS** row from it: attendance confirmed, today's date.
- ☐ Assign a code: first Assigned? = NO row in **CODES**, pasted to the participant, flipped to YES. The paste is the assignment.

03 · THE REFERRAL LOOP

15 MIN · THE FULL CIRCLE

- ☐ Open **Email templates** in the OS, COPY BODY on the referral email, paste into Gmail, replace the brackets, send it to yourself. The link: fittingroom.noregrets.tattoo/?ref= + the code.
- ☐ On a phone, tap the link like a friend would: landing loads, BOOK works, **book a real slot** (cancelled in section 05).
- ☐ In the form, check whether the referral **code pre-filled** from the link. Either way, submit as a second fake customer; if it did not pre-fill, type the code and note it: the in-room code-ask is the backstop.
- ☐ Second participant row created, attendance confirmed. Then **two ENTRIES rows**, one per party, same attendance reference and timestamp.
- ☐ The **VALID ENTRIES counter reads exactly 2**. If the counter and your expectation disagree, stop: that mismatch is the thing this whole sheet exists to catch.

04 · THE DRAW

10 MIN · RECORDED LIKE THE REAL DAY

- ☐ Load the two test entries into the **draw machine** per the runbook; the on-screen count equals the counter.
- ☐ **Screen recording starts before RUN** and stops after the code inks; **TEST watermark on**; one run only.
- ☐ Watch the recording back once: legible, complete, the shape of the film every participant will receive on the real day.

05 · RESET · LEAVE NO TRACE BUT THE STORY

5 MIN

- ☐ Every test row in PARTICIPANTS and ENTRIES: valid? = NO. **Never deleted**: the audit trail stays intact.
- ☐ The assigned test code flipped back to Assigned? = NO; the CODES supply stands at exactly one hundred.
- ☐ The test calendar booking **cancelled**, freeing the slot for a real customer.
- ☐ Findings written down, however small, and sent to Luiz: this campaign turns findings into fixes.

**EVERY BOX TICKED:
THE MACHINE IS PROVEN.**

FORMAL REHEARSAL 10 SEPT
DRAW WEDNESDAY 16 SEPTEMBER